**Newaygo County Mental Health**

**Minutes of the Regular Meeting**

March13, 2018

10:00 a.m.

**Call to Order/Welcome/Prayer**

The regular monthly meeting of the Board of Directors of Newaygo County Mental Health was called to order by Chair Steil at 10:00 a.m. on Tuesday, March 13, 2018 in the Board Conference Room.

Member Boluyt opened the meeting with prayer.

**Roll Call**

Members Present: Ralph Bell, Sarah Boluyt, Kathy Broome, Michael Hamm (arrived at 10:35 a.m.), Adele Hansen, Steve Johnson, Catherine Kellerman,

Bryan Kolk, Albert Steil, Helen Taube and Susan Twing

Members Excused: Todd Koopmans

Others Present: Director Geoghan, Carol Mills, Chief Operating Officer, Shannon Woodside, recording secretary and (2) members of the public.

**Communications from the Public**

No communication from the public.

**Approval of Agenda**

**Motion** by Member Taube, supported by Member Kolk, to approve the agenda as presented.

Motion carried unanimously.

**Approval of Minutes**

**Motion** by Member Kellerman, supported by Member Hansen, to approve the minutes of the Regular Board meeting of February 13, 2018, as presented in 6.0. Motion carried unanimously.

**Recipient Rights**

Director Geoghan informed the board members of the Recipient Rights Committee the final candidate for the position of NCMH ORR, Stefanie Heath. Cheryl Parker, ORR and Mr. Deschaine, member of Recipient Rights Committee, were in attendance to share with board members their approval of hiring said candidate. Ms. Heath will be starting on April 2, 2018 so she can be enrolled in mandatory ORR trainings in April as well as for an adequate period of orientation prior to Cheryl’s retirement in July. Discussion took place.

**Director’s Update**

Director Geoghan reviewed his written report presented in 8.0. Discussion took place.

**Executive Committee**

Next meeting is March 28, 2018 at 9:00 a.m.

**Recruitment Committee**

Reviewed minutes of February 14, 21, and March 6 of 2018.

**Motion** by Member Steil, supported by Member Taube, to authorize payment of Hiring Solutions invoice for the first half of the professional fees associated with the retained search for the Executive Director position as presented in 9.2.4. Motion carried unanimously.

**Finance**

Check Register and Cash Statement were reviewed with the following inquiries addressed by Carol Mills, Chief Operating Officer.

*Check Register*

92004 Hope Network $1,762.00; This is a crisis residential home.

*Cash Statement*

No questions.

*Financial Report*

Reviewed October and November financials presented in 9.3.3. Discussion took place.

**Motion** by Member Taube, supported by Member Kellerman, to approve the borrowing

resolution to finance a mortgage through Independent Bank for construction at the property

located at 104 S. Morgan Street, White Cloud, Michigan, not to exceed $160,000 and authorize

the Executive Director to sign all necessary documents. Discussion took place. A roll call vote

was taken.

Yes votes: Boluyt, Broome, Hamm, Hansen, Johnson, Kellerman, Kolk, Steil, Taube, Twing

No votes: Bell

Motion carried, 10 – 1.

**Motion** by Member Boluyt, supported by Member Twing that the Authority purchase real

property located at 104 s. Morgan, White Cloud, Michigan, for a purchase price in the amount of

$127,500, plus related taxes and insurance, and that the Executive Director be authorized to

execute any and all documents necessary to complete the purchase of this Real Property.

Discussion took place. Motion carried unanimously.

**Motion** by Member Taube, supported by Member Broome,to approve the borrowing resolution

to finance a mortgage through Independent Bank for construction at the property located at 355

North Street, White Cloud, Michigan, not to exceed $450,000 and authorize the Executive

Director to sign all necessary documents. Discussion took place. A roll call vote was taken.

Yes votes: Bell, Boluyt, Broome, Hamm, Hansen, Johnson, Kellerman, Kolk, Steil, Taube,

Twing

No votes: None

Motion carried, 11 – 0.

*Human Resources Newsletter*

Reviewed newsletter. Discussion took place.

**Policy Committee**

The next Policy Committee meeting is scheduled for March 29, 2018 at 10:00 a.m.

**Promotion & Education Committee**

Reviewed Minutes of March 8, 2018. Discussion took place.

**Motion** by Member Taube, supported by Member Boluyt, to approve the 2018 Art Wunsch Advocacy Award Nomination form as presented in 9.5.2. Discussion took place. Motion carried unanimously.

Motion by Member Taube, supported by Member Boluyt, to approve the Staff Appreciation Breakfast, to be held May 4, 2018, at Commission on Aging at the cost of $7 per person and to include the purchase a fruit tray not to exceed $75. Discussion took place. Motion carried unanimously.

Next meeting is April 27, 2018 at 10:00 a.m.

**Consumer Advisory Committee**

Member Broome shared that at the next meeting the committee members will work on writing letters to our legislators.

**Mid-State Health Network**

Member Johnson shared the following from the last MSHN Board of Directors meeting.

* Substance Abuse Services
* 5085 House Bill – unmarked money/designate to Substance Abuse Services
* 5439 House Bill – Bed Registry and accessibility.
* Autism
* Performance Incentive to be distributed to CMH’s
* Update on Saginaw at July 2018 meeting
* 298 Pilot
* MSHN Directors Contract

**CMHAM**

No update at this time.

**Communications from the Public**

None.

**Adjournment**

Motion by Member Steil, supported by Member Kolk, to adjourn the meeting at 12:04 p.m.

Albert Steil, Chairperson Sarah Boluyt, Secretary